



**Vacancy Announcement**  
(Announcement Number: 14-05)

USAID/Nepal invites applications for employment from all interested and qualified candidates for the position of AID Development Program Specialist- Senior Health Technical Advisor in the Health and Family Planning Office, under a Foreign Service National (FSN) Personal Services Contract (PSC) subject to availability of funds.

OPEN TO: All interested and qualified candidates

POSITION: AID Development Program Specialist- Senior Health Technical Advisor, FSNPSC-11

OPENING DATE: March 13, 2014

CLOSING DATE: April 3, 2014 – 5:00 P.M Kathmandu time

WORK HOURS: Full-time; 40 hours/week

NOTE: ALL ORDINARYLY RESIDENT APPLICANTS MUST HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

**BASIC FUNCTION OF THE POSITION:**

The Senior Health Technical Advisor (SHTA) is a Foreign Service National (FSN) senior-level professional in the USAID/Nepal Health and Family Planning Office (HFP). The SHTA directly reports to the Director, Office of Health and Family Planning. The SHTA will actively participate as a USAID senior representative in central-level Ministry of Health and Population (MOHP) policy development, governance and planning meetings, donor and implementing partner coordination meetings and program and technical workshops and seminars. Main responsibilities include technical and policy leadership in the area of health systems strengthening, program guidance and senior-level liaison with MOHP officials and other Government of Nepal (GON) officials within the MOHP and other line ministries. The SHTA will provide strategic, innovative analysis to inform HFP programming related to health systems strengthening and future Redbook assistance. S/he also serves as the A/COR or activity manager as requested. The SHTA may have supervisory duties of at least one mid-level technical Foreign Service National (FSN).

### **REQUIRED QUALIFICATIONS:**

1. **EDUCATION:** Advanced degree in social or behavioral sciences, health, public health, or other relevant fields: a master's degree in public health or social science is required, doctoral degree in public health or similar field desired. An equivalent of 7 to 10 years of experience in the field of public health is acceptable as an alternative to a post-graduate degree.
2. **PRIOR WORK EXPERIENCE:** A minimum of five to seven years of relevant professional level experience in the field of public health or in an area related to health systems strengthening is required; prior work experience with USAID or another international agency desired. Experience managing programs, including fiscal management, as well as other employees, is desired.
3. **KNOWLEDGE:** Thorough knowledge of technical and programmatic family health and health systems issues in Nepal and the approaches to address them. Knowledge of evaluation methods, both quantitative and qualitative, preferred.
4. **LANGUAGE:** Level IV (fluent) in English and Nepali is required.
5. **SKILLS AND ABILITIES:** Must possess the ability to establish and maintain effective working relationships and an extensive range of contacts with USAID, USAID implementing partners, ministry level officials, central and district-level Government of Nepal and non-governmental organization counterparts. Must possess high quality analytical skills and the ability to assess ongoing public health interventions to evaluate their efficacy and efficiency in relation to significant economic, political and social trends in the host country. Ability to plan, organize, manage and evaluate important and complex projects. Ability to communicate effectively, both orally and in writing is essential. Word-processing and computer skills are required. Excellent interpersonal skills and an ability to work in a team environment also required.

A detailed job description for the position can be obtained by visiting USAID/Nepal website at <http://www.usaid.gov/nepal/careers>

Interested applicants should submit a cover letter and a resume - not to exceed 3 pages - and any other documentation that addresses the qualification requirements of the position as listed in the full job description. Please provide names of three references and their contact numbers and email addresses as well. Please send your application to the attention of USAID/Nepal Human Resources Office, U.S

Embassy Maharajgunj, G.P.O. Box. 295, Kathmandu, Nepal. Applications may be sent electronically to:  
[USAIDNepalHR@usaid.gov](mailto:USAIDNepalHR@usaid.gov)

*Only short listed applicants will be contacted to participate in the hiring process.*

*USAID/Nepal is an equal opportunity employer committed to a staff composition that reflects the social and ethnic diversity of Nepali society. We believe that social inclusion and diversity contribute to excellence. Applicants from disadvantaged caste, under-represented ethnic groups, and women are especially encouraged to apply.*